

# PRIVACY POLICY

JC Vans Ltd ("we" or "us") are committed to protecting your privacy and we comply with the data protection laws applicable to the United Kingdom. This Privacy Policy explains how we use any information we collect about you and forms part of our Conditions of Use.

## **What Information Do We Collect About You?**

We will collect information about you when you enquire about any work you require, register with this website, place an order for products or services, or request further information from us. The type of information we may collect includes your name, postal address, email address and telephone number so that we can contact you accordingly.

We may also obtain information about your usage of this website using Cookies.

Separate terms and conditions may apply when you open an account so please make sure that you read these at the relevant time.

## **How Do We Use The Information We Collect About You?**

We may use the information provided by you:

- to process your order or manage your account (if applicable),
- to contact you for your views on our services,
- to notify you about important changes or developments to our site or services,
- to provide a more personalised experience,
- for record keeping purposes,
- for market research purposes, on an anonymous basis to track activity on our site, to publish trends and/or to improve usefulness and content,

We only retain your information for a limited period in order to respond to your query, provide you with the information you require or to send you updates on our products and services for as long as you indicate that you are happy for us to do so. We are required to keep some records for a longer period of time to meet our legal obligations.

## **Keeping You Informed**

If you have bought or enquired about our products or services previously, we may also use the information we collect to let you know about our other products and services which may be of interest to you and to keep you updated with information about promotional offers and what is coming soon at JC Vans Ltd.

If the email address you have provided to us is a corporate email address, we may contact you at any time to let you know about our products and services.

However, you will be able to let us know if you no longer want to receive material from us each time that you receive a communication (please see details below).

## **Disclosing Your Data**

We never make your personal details available to companies outside of JC Vans Ltd for marketing purposes and will never disclose your personal details to other companies.

We may have to disclose your information by law or because a court or the police or other law enforcement agency has asked us for it. In the event that JC Vans Ltd was bought by another company or we transferred a substantial amount of our assets to another company, we would disclose your personal information to that purchaser.

## **How Is Your Information Protected**

We take protection of your information seriously and have appropriate physical and technological security measures in place to keep it safe. Internally, we restrict access to personal information. Only employees who need the information in order to do their jobs have access to it. We never transfer your data outside of the UK.

We never keep any of your payment or card details. We are fully FCA approved.

## **Cookies**

Cookies are small files that a website places on your hard disk to enable additional features of the website to work. Use of cookies is an industry standard and many websites use them and most internet browsers automatically accept cookies.

The law relating to the use of cookies changed in May 2011. Website operators are now required to provide clear information in relation to the cookies operating on their site and to also obtain the user's consent before setting a cookie on their computer or handheld device.

Further information is set out below in relation to the cookies which operate on this website and we are currently reviewing our systems and procedures to establish the best

way of obtaining consent to the setting of a cookie on a user's computer or handheld device.

Our cookies do not contain any personally identifying information but they do enable us to provide a more user-friendly experience. We do not use cookies to gather personal information such as a person's name or e-mail address. However, in order to track usage on our website, we may use cookies to identify repeat visitors to the website and to determine the path visitors take on our site. Any information gathered by the use of cookies is compiled on an aggregate and anonymous basis.

## **Opting out from JC Vans Ltd Emails**

You can, at any point decide to opt out of marketing activities from JC Vans Ltd in the following ways:

- By emailing [sales@jcvans.co.uk](mailto:sales@jcvans.co.uk) and requesting to be removed from the JC Vans Ltd mailing list
- By clicking the unsubscribe link on the marketing emails
- By writing to us at: 21 Cambridge Road, Granby Industrial Estate, Weymouth, Dorset, DT4 9TJ